



ASSOCIATION *of* FUNDRAISING CONSULTANTS

AGM Minutes

4th July 2016

National Liberal Club, Whitehall Place, London, SW1A

Item Minute

1. Meeting at 2.20p.m. Chaired by Gill Moody

In attendance were:

Gill Moody, Caroline Hutt, Robin Langrishe, Karen Harkin, Ken Madine, Graham Parker, Stefan Lipa, Victoria Moon

Apologies received:

Bonnie Clayton, Bill King

Approval of 2015 AGM Minutes –

One omission to item 3 – Matters arising – Position of Reporting Accountants should state - Izod Bassett

The minutes of the 2015 AGM Minutes Approved

No Matters Arising

No Matters for Any Other Business

2. Annual Report & Accounts of the Association reported by RL

Total Income of £13,735, Expenditure £8002, Surplus £5733 which is an increase of £4,654 compared to 2014.

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Achieved by reduction in advertising, marketing, administration (best wishes expressed to Miranda Aldridge) and website costs

Income Revenue remains static at £13,735

Additional notes filed explaining the above as reported by RL

Board approved the Annual Accounts

3. Appointment of reporting accountants for 2015/2016 and to agree remuneration.

Board discussed having the books audited. Whilst the books do not need to be audited, CH suggested that we possibly do it every two years. KH to look into possibly finding a book-keeper / accountant that will possibly audit the books for a nominal fee to keep their accreditation up to date.

4. Report – Chair & Hon. Secretary – GM

Thanks to Graham Parker for his contribution over the years.

Welcome to Caroline Hutt & Victoria Moon from Hutt & Co.
Brief introduction from Caroline – Director and founder of Hutt & Co. Previously a director at Compton's. Hutt & Co. generally specialise in capital fundraising for schools.

GM announces she is standing down as Chair and Hon. Secretary.

GM announces that Caroline Hutt has agreed to stand for both positions.

GM makes reference to the fact that the AFC is in a strong position to grow.

The website is in progress and we are pushing for launch.

Rebranding has occurred and the white logo has the majority vote over the blue logo. KH to get the blue logo recreated as a high-resolution image.

Advertising is agreed for the coming year. KH has confirmed that we will not be able to have the same advertising deal next year.

CH & GM to continue to develop the Guidance Notes & Processes.

Thank you to KM for organising the AFC Forum and for SL for standing in for a Forum session and for his recent article / paper promoting the AFC.

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Congratulations to KM on passing his CFRE. KM agreed to take over the CFRE renewals.

The AFC responded to the Fundraising Preference and noted the key issues that need to be picked up on. AFC will rise to meet the challenge.

Report – Hon. Treasurer – Robin Langrishe

Continuing on from his earlier report, RL confirmed that the AFC has 14 members, 7 have purchased additional advertising and 4 have purchased web banners. This equates to £6,764, which is well within operating budgets.

Marc Stowell continues to offer support, especially as RL still has no access to the bank account due to the bank's lengthy process. CH will require access to the bank account, which RL will sort out.

5. Election of Directors & Schedule of Board Members.

Serving Members

Gill Moody – Stepping Down

Bonnie Clayton – Continuing to Stand

Robin Langrishe - Continuing to Stand

Caroline Hutt – Continuing to Stand

Ken Madine elected. Nominated by RL and seconded by CH

CH & GM to talk to Judy Niner about joining the Board.

6. Allocation of the Boards Responsibilities.

Moved to the Board meeting that followed.

AGM closed at 2.50 p.m.

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